

**School Sports Programme**  
**Sport Demonstration – Archery/Rowing/**  
**RowKids Scheme/Sailing Enrolment Form**

Application No. (For official use only)

Name of School: \_\_\_\_\_

Type of School: Secondary / Primary / Special (Please specify: \_\_\_\_\_)

Teacher-in-charge: \_\_\_\_\_ Tel. No.: \_\_\_\_\_ Teacher's E-mail Address: \_\_\_\_\_

School Address: \_\_\_\_\_

**Sport Demonstration- Demonstration in School**

- Sport :       Archery (For Primary & Secondary School)      School timetables & venue photos should be submitted with enrolment form
- Rowing (For Secondary School)      }  
 RowKids Scheme (For Primary School)      } School timetables should be submitted with enrolment form  
 Sailing (For Secondary and Primary School)

Proposed Dates and Time:

	Date (dd/mm/yyyy)	Day of Week	Session	Time	No. of Participants	Class/ Form	Venue (e.g. School hall or covered playground)
example	1/9/2023	Fri	1st	1400-1600	50	S2	covered playground
			2nd				
First Choice			1st				
			2nd				
			3rd				
			4th				
Second Choice			1st				
			2nd				
			3rd				
			4th				

**Demonstration at Designated Venue**

- Sport:       Archery (1.5 hours per session, maximum 36 persons per session. (For Primary & Secondary School))  
                     - Venue Arranged By the LCSD / NSA
- Shing Mun Valley Park Archery Range       Tin Shui Wai Lam Sim-fook Archery Range  
 Lion Rock Park Archery Range  
                     - Self-arranged Venue  
 Ngau Chi Wan Park Archery Range  
 Tuen Mun Recreation and Sports Centre Archery Range  
 Rowing - Rowing Centre (For Secondary School)  
                     4 hours per session, maximum 12 persons per session.      } Student participant list should be  
 RowKids Scheme - Rowing Centre (For Student of Primary 4 to 6)      } submitted with enrolment form  
                     5 hours per session, maximum 30 persons per session.  
 Sailing - HKSF Little Palm Beach Sailing Centre (Address: Hang Hau Wing Lung Road, Clearwater Bay)  
                     (For Student aged 8-15)  
                     4 hours per session, maximum 24 persons per session.

Proposed Dates and Time:

	Date (dd/mm/yyyy)	Day of Week	Time	Total No. of Participants (students)	Total No. of Participants (teachers and parents)
example	1/9/2023	Fri	1400-1600	30	2
First Choice					
Second Choice					

Notes:	<ol style="list-style-type: none"> <li>1. A separate application form is required for each sport. If the number of applications exceeds the quota, the participating schools will be determined by balloting.</li> <li>2. Please refer to “Application” (P.7) of this guide for the dates of application.</li> <li>3. Please put a “✓” in the appropriate boxes.</li> <li>4. If an outside venue is chosen for training, please specify the name of the venue and arrange transport to and from the venue.</li> <li>5. Please propose the dates and time (excluding school holidays) according to the number of sessions and duration required for each demonstration programme. Schools may apply for more than one demonstration session on the same day.</li> <li>6. The information provided by the applicant will only be used by the Leisure and Cultural Services Department (LCSD) and relevant National Sports Associations (NSAs) for the purposes of enrolment in School Sports Programmes, announcement of the balloting result, compilation of statistics, future contact and opinion survey. Only officers who are authorised by the LCSD and relevant NSAs may access such information. For correction of or enquiries about the personal data submitted, please contact the School Sports Programme Unit of the LCSD.</li> <li>7. <b>All participants of the rowing or sailing play-in session must be able to swim 50 metres with clothes on.</b></li> <li>8. <b>Schools should ensure that all participants have obtained the consent of their parents/guardians or the persons authorised by their parents/guardians to participate in the above activity, and that the participants are not suffering from any illness that renders them unfit for the activity.</b></li> <li>9. In identifying actual or potential conflict of interest during organisation of the events under the School Sports Programme, the teachers-in-charge shall make a declaration to the school principal or approving authority with the use of the Conflict of Interest Declaration Form template at Appendix V. For details, please refer to item VI “Conflict of Interest” of the Prospectus of the Guide.</li> </ol>
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The completed enrolment form should be submitted by email:  
Email address: [applicationssp@lcsd.gov.hk](mailto:applicationssp@lcsd.gov.hk)